

THRESHOLDS MATRIX FOR CLASS B PROCURING ENTITIES

	Maximum or minimum level of expenditure allowed for the use of a particular procurement method			Segregation of duties for different officers and committees in the procurement 26(3)(c)			
Method	Goods	Works	Services	Person responsible for procurement initiation	Body responsible for the awarding the contract	Person responsible for signing the Contract	Verification of goods, services and works
Direct Acquisition	Maximum level of expenditure shall be determined by the funds allocated in the budget for the particular procurement	Maximum level of expenditure shall be determined by the funds allocated in the budget for the particular procurement	Maximum level of expenditure shall be determined by the funds allocated in the budget for the particular procurement	The Head of the Procuring Entity or the Accounting Officer	Tender committee	The Accounting Officer	Inspection committee
	There is no minimum level of expenditure under this method	There is no minimum level of expenditure under this method	There is no minimum level of expenditure under this method	The head of the procuring entity or the head of the user department	Tender committee	The Head of the Procuring Entity or the Accounting Officer	Inspection committee
Direct purchase	Maximum level of expenditure shall be determined by the funds allocated in the budget for the particular procurement	Maximum level of expenditure shall be determined by the funds allocated in the budget for the particular procurement	Maximum level of expenditure shall be determined by the funds allocated in the budget for the particular procurement	The head of the procuring entity or the Accounting Officer	Tender committee	The Accounting Officer	Inspection committee
	When using this method the minimum expenditure that requires advertising is Kshs 4,000,000	When using this method the minimum expenditure that requires advertising is Kshs 4,000,000	When using this method the minimum expenditure that requires advertising is Kshs 2,000,000	The head of the procuring entity or the head of the user department	Tender committee	The Head of the Procuring Entity	Inspection committee
Under tender	Maximum level of expenditure shall be determined by the funds allocated in the budget for the particular procurement	Maximum level of expenditure shall be determined by the funds allocated in the budget for the particular procurement	Maximum level of expenditure shall be determined by the funds allocated in the budget for the particular procurement	The Head of the procuring entity or the Accounting Officer	Tender Committee	The Head of the Procuring entity or the Accounting Officer	Inspection committee
	The minimum level of expenditure is Kshs.5,000,000 above this threshold use open tender	The minimum level of expenditure is Kshs.5,000,000 below this threshold use open tender	The minimum level of expenditure is Kshs.5,000,000 below this threshold use open tender	The Head of the procuring entity or the Head of the User Department	Tender Committee	The Head of the Procuring entity or the Accounting Officer	Inspection committee
Under supervision	The Maximum level of expenditure shall be Kshs 4,000,000. Above this threshold use open tender	The Maximum level of expenditure shall be Kshs 4,000,000. Above this threshold use open tender	The Maximum level of expenditure shall be Kshs 4,000,000. Above this threshold use open tender	The Head of the Procuring entity or the Head of the User Department	Tender committee	The Head of the Procuring entity or the Accounting Officer	Inspection committee
	The minimum level of expenditure is Kshs 1,000,000. Below this threshold use request for quotations	The minimum level of expenditure is Kshs 2,000,000. Below this threshold use request for quotations	The minimum level of expenditure is Kshs 1,000,000. Below this threshold use request for quotations	Head of the User Department	Tender committee	The Head of the Procuring entity or the Accounting Officer	Inspection committee
) of the	The Maximum level of expenditure shall be Kshs 4,000,000. Above this threshold use open tender	The Maximum level of expenditure shall be Kshs 4,000,000. Above this threshold use open tender	The Maximum level of expenditure shall be Kshs 4,000,000. Above this threshold use open tender	The Head of the Procuring entity or the Head of the User Department	Tender committee	The Head of the Procuring entity or the Accounting Officer	Inspection committee
	The minimum level of expenditure is Kshs 1,000,000 below this threshold use request for quotations	The minimum level of expenditure is Kshs 2,000,000 below this threshold use request for quotations	The minimum level of expenditure is Kshs 1,000,000 below this threshold use request for quotations	Head of the User Department	Tender committee	The Head of the Procuring entity or the Accounting Officer	Inspection committee
sal ct	This method is not applicable for goods	This method is not applicable for works	Maximum level of expenditure shall be determined by the funds allocated in the budget for the particular procurement	The Head of the Procuring entity or the Accounting Officer	Tender committee	The Head of the Procuring entity or the Accounting Officer	Inspection committee
			There is no minimum expenditure for the use of this method	The Head of the Procuring entity or the Accounting Officer	Tender committee	The Head of the Procuring entity or the Accounting Officer	Inspection committee
tions(:	Maximum level of expenditure under this method is Kshs	Maximum level of expenditure under this method is Kshs 2,000,000	Maximum level of expenditure under this method is Kshs 1,000,000	Head of the User Department	Tender committee	The Head of the Procuring entity or the Accounting Officer	Inspection committee

	1,000,000			Head of the User Department initiates procurement whose expenditure is below Kshs. 500,000	Procurement committee awards for procurement whose expenditure is below Kshs.500,000	Head of the User Department signs contract for procurement whose expenditure is below Kshs.500,000	Inspection committee
n d (3) o	No minimum or maximum expenditure under this method provided the conditions under this section are met	No minimum or maximum expenditure under this method provided the conditions under this section are met	No minimum or maximum expenditure under this method provided the conditions under this section are met	The Head of the Procuring entity or the Accounting Officer	Tender committee	The Head of the Procuring entity or the Accounting Officer	Inspection committee
				Head of the User Department initiates procurement whose expenditure is below Kshs. 500,000	Procurement committee awards for procurement whose expenditure is below Kshs.500,000	Head of the User Department signs contract for procurement whose expenditure is below Kshs.500,000	Inspection committee
of the	Maximum level of expenditure under this method is Kshs10, 000 per procurement per item	Maximum level of expenditure under this method is Kshs10, 000 per procurement per item	Maximum level of expenditure under this method is Kshs10, 000 per procurement per item	Head of the User Department	User	The Head of the Procurement Unit	Stores officer
	There is no minimum expenditure for the use of this method	There is no minimum expenditure for the use of this method	There is no minimum expenditure for the use of this method	Head of the User Department	User	The Head of the Procurement Unit	Stores officer

