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**PUBLIC PROCUREMENT OVERSIGHT AUTHORITY**  
*Transforming Procurement*

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KENYA

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To: All Accounting Officers  
All CEO's, State Corporations  
All Vice Chancellors, Public Universities  
All Managers, Co-operative Societies  
All Clerks, Local Authorities  
All Principals, Public Colleges/Schools  
All Chairpersons, CDF Committee's

**RE: PUBLIC PROCUREMENT CODE OF ETHICS FOR PROCURING ENTITIES**

Public procurement in Kenya is governed by the Public Procurement and Disposal Act 2005 (the Act), the Public Procurement Regulations (the Regulations), and instructions issued from time to time by the Public Procurement Oversight Authority (the Authority).

While the Authority is mandated to ensure that the procurement procedures established under the Act and the Regulations are complied with, every procuring entity is responsible for planning and implementing its procurement in accordance with the law.

The purpose of this Circular is to notify you that the Authority with the facilitation of USAID and pursuant to Section 139 of the Act, has prepared a Public Procurement Code of Ethics for Procuring Entities (Code of Ethics).

The Code of Ethics is designed to assist employees of procuring entities to comply with the Act and the Regulations and to adopt good practices and ethical standards while undertaking procurement and disposal activities.

The Code of Ethics shall apply:

1. Individually and collectively to employees of procuring entities.
2. To all employees of the procuring entity who participate at any stage of public procurement and disposal proceedings.

You are requested to ensure that the Code of Ethics is availed and signed by all procurement committees (the Tender, Procurement, Evaluation, Tender Opening, and Disposal committees) and staff engaged in procurement activities before they are engaged. After the signing, the last page which is perforated should be filed by procurement unity and a copy maintained by the respective officers

Copies of the Code of Ethics are enclosed for your reference and necessary action. The same can be downloaded free of charge from your website [www.ppoa.go.ke](http://www.ppoa.go.ke).



**M. J. O. JUMA**  
**DIRECTOR GENERAL**

Copy to:

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