

**Kenyan Bidders Workshop to be held at
Sirikwa Hotel, Eldoret on 19th February 2009,
Almond Resort, Garissa on 23rd February 2009,
Utalii Hotel, Nairobi on 26th February 2009 (fully booked),
Voyager Beach Resort, Mombasa on 2nd March 2009 (fully booked) and
Imperial Hotel, Kisumu on 10th March 2009**

Time	Subject	Presenter
9:30-10:00	Registration	
10:00-10:30	Welcome and Introduction of PPOA/ARD	Jeff Woodhams, Senior Procurement Training Expert, ARD
10:30-11:00	1. Introduction to Guidelines	Festus Githaiga ARD
11:00-11:30	Tea break	
11:30-12:00	2. Basic Provisions of Public Procurement and Disposal Act & Regulations	Jeff Woodhams
12:00-13:00	Bidders Guidelines 3. qualification requirements 4. tender process 5. evaluation of tenders	Festus Githaiga
13:00-14:00	Lunch	
14:00-15:00	Bidders Guidelines (continued) 6. contract formation 7. payment requirements 8. rights of tenderers 9. complaints and appeals	Festus Githaiga
15:00-15:45	10. Public E-Procurement System	Jerome Ochieng, ICT Manager, PPOA
15:45-16:00	Tea break	
16:00-17:00	Questions	PPOA Festus Githaiga Jeff Woodhams